**Group J**

**CITS3200 PROFESSIONAL COMPUTING**

## MENTOR MEETING #2 AGENDA

Time: 16:30

Date: 13th September 2018

Venue: Thales Office

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| Tasks | Sub-tasks |
| Agile | * We are coming to the end of our first development sprint and we haven’t been particularly well-organised. If we give you our case examples, would you be able to walk us through how you would set this up?   + User stories   + Epics   + Sprints * What should we aim for, from a retrospective. Do you have a structure for your retrospectives? |
| Change management/adoption | * We are servicing one faculty at the university but plan to have it used by multiple faculties * We have spoke primarily (almost exclusively) to one person at one faculty, yet other people will be interacting with this tool.   + Best way to seek contact with these users   + Stakeholder mapping? * We are not going to be responsible for this tool once we hand in the assignment. What measures can we take to ensure its success? |